

Executive Director Wanted



Springfield Right to Life and Two Hearts Springfield Pregnancy Resource Center are seeking a passionate Executive Director to lead our faith-based nonprofit, providing compassionate care to those facing unplanned pregnancies.

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Who We Are

Springfield Right to Life and Two Hearts Springfield Pregnancy Resource Center are faith-based, nonprofit organizations dedicated to providing compassionate, life-affirming care to women, men, and families facing unplanned pregnancies. Our mission is to support, educate, and empower individuals to make informed, life-affirming decisions. We offer free resources, including pregnancy tests, ultrasounds, counseling, parenting classes, and material assistance, with a Christ-centered approach.



Position Summary

The Executive Director will provide visionary leadership, overseeing the day-to-day operations, development, and strategic direction of the organization. The Executive Director will be responsible for the overall administration, financial management, program development, fundraising, and community engagement. The role requires a servant-hearted leader who can communicate the mission effectively while ensuring the sustainability and growth of the organization.

Key Responsibilities: Leadership & Vision

- Provide spiritual, operational and strategic leadership, ensuring the organization aligns with its mission and Christian values
- Lead the development and implementation of short- and long-term goals, ensuring the organization's growth and sustainability
- Serve as the primary spokesperson for the organization, representing the organization in the community, media, and public forums

Board Relations

- Collaborate with the Board of Directors to develop and implement policies, strategic plans, and budgets
- Communicate effectively with the Board, providing timely updates on the organization's activities, challenges, and financial status
- Assist in Board recruitment and development to strengthen governance and leadership

Program Development

- Oversee the development, implementation, and evaluation of programs and services that meet the needs of the organization's clients
- Ensure all programs are delivered with a compassionate, nonjudgmental, and Life-affirming approach
- Stay informed on best practices for pregnancy help centers and ensure compliance with industry standards

Fundraising & Donor Relations

- Develop and execute fundraising strategies to ensure the financial health of the organization, including event planning, grant writing, donor cultivation, and major gift campaigns
- Cultivate and maintain strong relationships with donors, churches, businesses, and community stakeholders
- Prepare and manage annual fundraising events, ensuring they align with the mission and goals of the organization

Financial Management

- Oversee the financial health of the organization, ensuring responsible budgeting, financial planning, and reporting
- Work with the Board of Directors to develop and manage an annual budget that aligns with the organization's goals
- Ensure compliance with legal and regulatory requirements and maintain transparency in financial reporting

Staff & Volunteer Management

- Recruit, hire, train, and manage staff and volunteers, fostering a supportive, collaborative, and Christ-centered work environment
- Provide leadership and support to staff, ensuring they have the resources and tools necessary to succeed in their roles
- Promote professional development and growth opportunities for staff and volunteers

Community Engagement & Outreach

- Strengthen relationships with local churches, community organizations, healthcare providers, and government agencies
- Promote the organization's services through community outreach, public speaking, and partnerships
- Serve as a liaison between the organization and local community partners, enhancing visibility and reputation

Qualifications



- Committed Christian with a deep personal faith and calling to uphold the sanctity of human life
- Bachelor's degree in nonprofit management, business, social work, or related field (Master's degree preferred)
- Minimum of 5 years of leadership experience in nonprofit management, preferably in a faith-based organization
- Strong fundraising experience, including donor cultivation, grant writing, and event planning
- Excellent communication, public speaking, and interpersonal skills
- Proven ability to manage staff, volunteers, and budgets
- Strong organizational skills, with the ability to multitask and manage complex projects
- Familiarity with pregnancy resource centers or pro-life ministry is a plus

Working Conditions

- This position may require some evenings and weekends to attend meetings, events or fundraisers
- Occasional travel may be required to attend conferences or network with community partners
- A statement of faith will be required as a condition of employment

How to Apply

Interested candidates should submit a cover letter and resume to:

Springfield Right to Life
519 North Bruns Lane
Springfield, IL 62702

Questions can be directed to
springfieldrtl@gmail.com
or call (217) 523-2700